

**Health and Wellbeing Board and Health and Health and Wellbeing Board Executive Committee  
Meeting Planner**

Meeting	Date	Agenda	Deadlines	Secretariat Notes
<p><b>Health and Wellbeing Board</b></p>	<p><b>Wed 15 March 1:30 – 4:00pm</b></p> <p><b>Committee Room 1 (Changed from Chamber)</b></p> <p>Members notified of change of venue by email on 31 January.</p>	<ul style="list-style-type: none"> <li>• <b>ESR</b></li> <li>• <b>Item in Focus: Goal 5</b> <ul style="list-style-type: none"> <li>○ <b>Presentation and Action Plan 5A</b></li> <li>○ <b>Presentation and Action Plan 5B</b></li> <li>○ <b>Presentation and Action Plan 5C</b></li> <li>○ <b>Presentation and Action Plan 5D</b></li> </ul> </li> <li>• <b>Better Care Fund</b> Ceri Armstrong</li> <li>• <b>For Thurrock In Thurrock</b> Earmarked for a joint presentation with providers (</li> <li>• <b>Improving Outcomes and Population Health (Malcolm McCann)</b></li> <li>• <b>Evidence on the use of HUBs</b></li> <li>• <b>Establishment of Primary Care Improvement and Delivery Group</b></li> <li>• <b>Health and Wellbeing Board Executive Committee and ICE Minutes</b></li> <li>• <b>Work Programme</b></li> </ul>	<p>Implications and papers ready to brief Cllr Halden: <b>Mon 27 Feb</b></p> <p><b>Publishing date and sending papers to members: Tues 7 March 2017</b></p>	<p>Room reservation sent to room hire on Friday 2 December. Confirmed no clash with CCG Board. Diary appointment sent to members on Friday 16 December. Asked Louise to send cancellations from Ceri's diary for previous meeting scheduled for Thursday 16 March</p> <p>Executive Group members agreed that an annual development session is not required this year at their meeting on 9 January.</p>

Meeting	Date	Agenda	Key Deadlines	Secretariat Notes
HWB Exec Committee	28 March 2017 3pm – 5pm 3 <sup>rd</sup> floor room 5	<p>Action Plan Refresh (Suggested by Ceri)</p> <p>VAWG Paper and Home Secretary joint letter with Jeremy Hunt – and previous briefing (Jim Nicolson, Michelle Cunningham, Kevin Malone) – 25 minutes (start at 3:30 on the agenda)</p> <p>May HWB agenda</p> <ul style="list-style-type: none"> <li>• Considering all Goals</li> <li>• Active Places Strategy</li> <li>• For Thurrock in Thurrock</li> <li>• Essex, Southend and Thurrock Mental Health Strategy (Thurrock Action Plan)</li> <li>• Health and Wellbeing Strategy Annual Report</li> </ul> <p>Future meeting planner – next steps</p> <p>Review of TOR for HWB (Updating membership)</p>		<p>Diary appointments sent to members on Friday 16 December</p> <p>Possible amendment of membership to reflect a representative from Safeguarding Board instead of Chair of Safeguarding Board (replacing Graham Carey with Jane Foster-Taylor).</p>
HWB Exec Committee	27 April 2017 3:30 – 5:00pm 3 <sup>rd</sup> floor room 5			

Meeting	Date	Agenda	Key Deadlines	Secretariat Notes
<b>Health and Wellbeing Board</b>	<b>Wed 10 May 1 – 3:30pm</b>  <b>Committee Room 1</b>	<ul style="list-style-type: none"> <li>• <b>STP / ESR Business Case</b></li> <li>• <b>Considering all Goals</b></li> <li>• <b>Active Places Strategy</b> Sean Nethercott Kirsty Paul</li> <li>• <b>For Thurrock In Thurrock</b> Comprising a report and bring the prospectus and feedback early results from the consultation and engagement exercise (Ceri Armstrong).</li> <li>• <b>Improving Outcomes and Population Health (Malcolm McCann)</b></li> <li>• <b>Essex Southend and Thurrock Mental Health and Wellbeing Strategy – Thurrock Action Plan (Catherine Wilson, as recommended in her paper to the Board in January)</b></li> <li>• <b>Health and Wellbeing Strategy – Emerging Annual Report</b></li> <li>• <b>HWB Exec Committee and ICE minutes</b></li> <li>• <b>Work Programme</b></li> </ul>	Implications and papers ready to brief Cllr Halden: <b>Monday 24 April 2017</b>  <b>Publishing date and sending papers to members: Tuesday 2 May 2017</b>	Room booking sent and diary appointment sent to HWB members  Confirmed no clash with CCG Board  Active Places Strategy deferred from January meeting on advice of Kirsty Paul. Subsequently advised that it has been decided that it is best to present the progress of the Active Place Strategy to Growth Board in advance of HWB. As the next Growth Board meeting is on March 30th
HWB Exec Committee	May 2017			

Meeting	Date	Agenda	Key Deadlines	Secretariat Notes
HWB Exec Committee	June 2017			
<b>Health and Wellbeing Board</b>	<b>Wed 19 July 2017 1 – 3:30pm  Committee Room 1</b>	<ul style="list-style-type: none"> <li data-bbox="712 384 1339 443">• <b>Local Plan (Awaiting confirmation from Kirsty Paul)</b></li> </ul>	Implications and papers ready to brief Cllr Halden: <b>Friday 30 June</b>  <b>Publishing date and sending papers to members:            Tuesday 11 July 2016</b>	Room booking sent and diary appointment sent to HWB members  Confirmed no clash with CCG Board
HWB Exec Committee	July 2017			
HWB Exec Committee	August 2017			

Meeting	Date	Agenda	Key Deadlines	Secretariat Notes
<b>Health and Wellbeing Board</b>	<b>Wed 20 Sept 2017 1 – 3:30pm  Committee Room 1</b>	<b>Local Plan (Awaiting confirmation from Kirsty Paul)</b>	Implications and papers ready to brief Cllr Halden: <b>Thursday 31 August 2017</b>  <b>Publishing date and sending papers to members: Tuesday 12 September 2017</b>	Room booking sent and diary appointment sent to HWB members  Confirmed no clash with CCG Board
HWB Exec Committee	Sept 2017			
HWB Exec Committee	Oct 2017			

Meeting	Date	Agenda	Key Deadlines	Secretariat Notes
<b>Health and Wellbeing Board</b>	<b>Wed 22 Nov 2017 1 – 3:30pm  Committee Room 1</b>		Implications and papers ready to brief Cllr Halden: <b>Thursday 2 Nov</b>  <b>Publishing date and sending papers to members: Tuesday 14 Nov</b>	Room booking reserved. No clash with CCG Board Confirmed.  Diary Appointment sent to members on Friday 2 December
HWB Exec Committee	Nov 17			
HWB Exec Committee	Dec 17			
HWB Exec Committee	Jan 2017			
<b>Health and Wellbeing Board</b>	<b>Wed 24 Jan 2018 1 – 3:30pm Committee Room 1</b>		Implications and papers ready to brief Cllr Halden: <b>Friday 5 January 2018</b> <b>Publishing date and sending papers to members: Tuesday 16 January 2018</b>	Room booking reserved. No clash with CCG Board Confirmed  Diary Appointment sent to members on Friday 2 December